Technology Skills for Librarians and Library Staff

Thank you for participating in the survey. Your participation is crucial to creating a picture of which technology skills and technology capabilities are essential for librarians and library staff in various library settings.

Please answer all of the questions in the survey. All responses are anonymous.

1. What type of library do you work in? (please choose one)
   - [ ] Academic
   - [ ] Public
   - [ ] School
   - [ ] Special
   - [ ] Other

2. What is your job title?
   

3. What is your highest level of education? (please choose one)
   - [ ] High school diploma
   - [ ] Some college; no degree
   - [ ] AA/AS
   - [ ] BA/BS
   - [ ] MA/MS (non-library)
☐ MLIS/MSIS/MLS
☐ Doctoral degree
☐ Dual masters degrees
☐ Other

4. Which of the following skill areas are part of your responsibilities? (please mark all that apply)

☐ Circulation
☐ Reference
☐ Interlibrary loan
☐ Cataloging
☐ Acquisitions
☐ Library IT/systems
☐ Media/audiovisuals
☐ Library administration
☐ Periodicals/serials
☐ Collection development
☐ Marketing/public relations
☐ Instruction
☐ Distance library services
Archives/special collections

Outreach

Other

5. How long have you worked in libraries?

- 0-2 years
- 3-5 years
- 6-10 years
- 11-15 years
- 16-20 years
- 21 or more years

6. Which of the following technologies or technology skills are you expected to use in your job on a regular basis? (please mark all that apply)

- Word processing
- E-mail
- Spreadsheets (Microsoft Excel, etc.)
- Database software (Microsoft Access, etc.)
- Using a web browser
- Designing or managing a library web site
- Searching library databases
- Troubleshooting technology
- Computer programming or coding
- Blogging
- Instant messaging, chatting, or texting
- Installing technology equipment
- Installing software
- Presentation software (Microsoft PowerPoint, Prezi, etc.)
- Educational copyright knowledge
- Library catalog (public side)
- File management/operating system navigation skills
- Computer security knowledge
- Making technology purchase decisions
- Graphic design
- Assistive/adaptive technology
- Web searching
Creating online instructional materials/products (LibGuides, tutorials, etc.)
Network management
Teaching others to use technology
Scanners and similar devices
Creating web pages
Using a learning management system (LMS) or virtual learning environment (VLE)
Tweeting
Facebook
Public or staff printers
Google Docs
Fax machine
Library management system (staff side)
Other

7. What technology skill could you learn to help you do your job better?

8. What technology or technology skill would you most like to see added to your library?
Thank you very much for taking the survey!