**Portal Content Focus Team**
Stan Brown
*Decide on layout and content to be included in the portal. Guidance should be sought from a wide audience of clients at the university to accomplish this task. Blackboard services will aid in much of this work.*

**Content System Focus Team**
John Milliard
*Decide on layout and features of the content system. IT Services Academic Technology Services should be heavily involved with this team. In addition, the University Libraries (eReserves), the University Secretary's office (university documents), and others will also need to be involved.*

**LMS Focus Team**
Gail Johnson
*Decide on enhancements to the existing Learning Management System (LMS) portion of the system.*

**Support Focus Team**
Kathie Robinson / Peggy Sander
*Develop support procedures for the portal. This team should review current myMiami support procedures as well as future support needs for this project. Should include representation from ATS and the Support Center.*

**Application Development Focus Team**
Ted Dennis
*Implement portal content, layout, and development as directed by the other teams.*

**Policy Focus Team**
Claire Wagner
*Develop a set of policies for administration of the portal. These policies should include rules on creation of announcements, new tabs, new channels, links, etc.*