

Academic Library Association of Ohio (ALAO) Continuing Education Grant Application

January 1, 2010 - December 31, 2010

The ALAO Continuing Education Grant Program encourages library personnel to improve their skills and to develop new ones. The grant is awarded once a year to support the cost of participating in continuing education opportunities.

Eligibility: Applicants must be current members of ALAO.

Application Deadline: January 15, 2010

Process: To ensure a fair review, applications are submitted to the Executive Director of ALAO's fiscal agent, SouthWest and Neighboring Libraries (SWON), who will forward all applications with names removed to the ALAO Professional Development Committee. The PDC will select applications that best explain how the grant will further the applicant's professional development.

Notification & Payment: The Professional Development Committee will notify grant recipients and will arrange payment through SWON, the ALAO fiscal agent.

Name _____ ALAO member since _____

Library _____ Position _____

Address (Street/City/State/Zip) _____

Email _____ Phone _____

Have you previously received an ALAO Continuing Education Grant? ___Yes ___No Date _____

Financial need will be based, in part, on the amount of funding your employer has provided recently. Please indicate the amount of financial assistance you received from your employer during the past fiscal year.

\$0-100 ___ \$101-250 ___ \$251-500 ___ More than \$500 ___

How much financial assistance will your employer provide for this request? _____

Name of the event or educational opportunity you would like this award to support:

Sponsoring Organization _____

Date(s) _____ Projected Cost _____

On a separate sheet, please describe how this continuing education opportunity will improve and/or develop new skills, or further your professional development. You may want to share with the committee your long-term professional goals and how you plan to achieve them and your progress to date. Please include an itemized funding request including registration, transportation, lodging and/or other projected costs. Please provide additional documentation describing the event or education opportunity.

Submit your application and all accompanying documentation by January 15, 2010 to:

Anne Abate, Executive Director

anne@swonlibraries.org

SouthWest Ohio and Neighboring Libraries

10815 Indeco Drive

Suite 200

Cincinnati, OH 45241-2926